

*(Please complete and submit this form in **February** and **August** of each year.)*

Space within the boxes is constricted so please be concise with your answers. There is a limit to what you may write.

Date:

Name of Organization:

Name and Title of the person completing this form:

Address:

Grant Total:

Length of Grant:

Specific Use of Funds:

What have been the organization's major accomplishments in the last 3 months? Please list.

Have any of your original goals changed since beginning the project/program? Do you have any concerns about the project/program that we should be aware of, including major changes or decisions that could affect the grant terms?

Have there been any staff changes within your organization?  
If yes, please explain and list names and contact information of new members.

What positive impact has this specific grant had on your organization?

If applicable, please list the following:

Total project budget:

Amount of money raised to date:

*Once this form is completed in its entirety, please save as a PDF. You can print out and mail this form or send it as an attachment in an email to Lee Morris, Director of Director of Grants at [lmorris@kwilson.com](mailto:lmorris@kwilson.com).*