

Space within the boxes is constricted so please be concise with your answers. There is a limit to what you may write.

Summary

Date:

Name of Organization:

Name and title of person completing this form:

Address:

Phone Number:

Email Address:

What have been the organization's major accomplishments in the last six months? Please list.

Have there been any challenges or struggles of which we should be made aware?

Have there been any significant staff changes within your organization? If yes, please explain and list names and contact information of new members.

How does the organization plan to be meeting its goals in the upcoming months? Please list any specific projects or programs.

Select the Operating Fiscal Year:

Jan-Dec

July-June

Other

Total Operating Budget for current fiscal year:

Operating funds raised to date: